

GOVERNMENT OF ANDHRA PRADESH

OFFICE OF THE
COMMISSIONER OF TECHNICAL EDUCATION
ANDHRA PRADESH::VIJAYAWADA

Cir. No. F I/CIRCULAR/2018

Dated: 27.07.2018

Sub: TECHNICAL EDUCATION - ESTABLISHMENT - Video Conference
with Special Commissioner of Technical Education, A.P., Vijayawada
on 31.07.2018 - Reg.

The Special Commissioner of Technical Education has proposed the video conference on 31.07.2018 to review the issues for the development of Department.

2. In this connection, the Regional Joint Directors of Kakinada, Tirupati and all the Principals of Government Polytechnics in the State are requested to attend the Video Conference on 31.07.2018 at from 3.00 PM onwards at their District Head Quarters respectively, without fail. The agenda for the Video Conference is here with enclosed.

3. Further, the Principals of all Government Polytechnics and the RJDTE's, Kakinada, Tirupati are requested to furnish the information as per agenda for the Video Conference through ddacte@gmail.com by 30.07.2018, 5.00 PM, without fail.

This may be treated as most important

Sd/- V.S. DUTT
For SPECIAL COMMISSIONER

To
All the Principals of Government Polytechnics/Institutions in the State.
The Regional Joint Directors of Kakinada and Tirupati.

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P. Raja Sekhar
SUPERINTENDENT

Department of Technical Education, AP
Video Conference on 31.07.2018 From 3 pm onwards

Agenda

| SI.NO. | Points for Discussion | Details |
|---------------|------------------------------|--|
| 1 | Administrative Issues | Biometric Attendance (ICONMA / AEBS) |
| | | Student Registration in MIS |
| | | E Office in GPTs |
| | | E waste management |
| | | Advance Increments for all non-teaching staff |
| | | Internet facility through Fibernet or other alternate arrangement and proposals for the same |
| | | Hostel Related Issues |
| | | Closure of disciplinary cases |
| 2 | Academic Issues | Curriculum Updation - Readiness of Staff in terms of understanding recent updations in their respective fields of Engineering and suggesting changes for Curriculum Updation (Both Theory and Practicals) |
| | | Laboratories- Display of practicals to be done Conduct of Practicals - must be 100% (HODs to purchase consumables for effective conduct of Practicals) Display of Material Used in their respective fields of Engineering Setting up Bulletin Boards in each laboratory |
| | | MoUs with Industries for starting service Centers at Polytechnics based on the Courses offered to train students (Win Win Situation for both - Industry and Institution) |
| | | Staff Training for Knowledge and Skills Updation especially for Heads of Sections |
| | | Industrial Training |
| | | Effective Use of Virtual Classrooms |
| 3 | Financial Issues | Payment to Contract Staff Members |
| | | Effective utilisation of Budget |
| | | Purchase of Consumables |
| 4 | Other Issues | State Level Tech Fest - 2017 - Instructions to District Coordinating Principals and other Principals Tech Fest - preparation for next year |
| | | State Teacher Award - Instructions to Principals |
| | | IRG - |